Duplicate Card Form
Library Membership for Visiting Faculty

FORE School of Management

'Adhitam Kendra' B – 18, Qutub Institutional Area,
New Delhi -110016

ID _____   Library Membership No. _____   Date ____/____/_____

Name _____

Designation_____ Area _____

Programme_____Subject _____ Section_____

I have lost/ misplaced my Library Membership Card on dated ____/_____/_____ and lodged a FIR*,

No._____ dated ___/____/_____. (please enclose the copy)

Request you to issue me the Duplicate Library Membership Card. I undertake the responsibility of any misuse

of the lost card.

The requisite fee* of Rs. _____/ vide receipt no._____ dated___/____/_____ is deposited.

(*please enclose the copy)

Signature of the Applicant

Signature of Manager, Academic Services   Signature of Dean, Academic Services

Signature of Library Staff   Signature of Librarian

Duplicate Card First / Second / Third _____, Library Membership No. _____received by the

applicant.

Date ____/_____/_____   Signature _____